

**Town of Sharpsburg  
Downtown Development Authority Meeting  
Sharpsburg Central Library  
110 Terrentine Rd  
Sharpsburg, GA 30277  
December 4<sup>th</sup>, 2023**

**POST AGENDA**

**9:00 AM**

**Call DDA Meeting to Order:** Chair Yarbrough called meeting to order at 9:04am.

**Prayer:** Chair Yarbrough led all in attendance in prayer.

**Pledge of Allegiance:** Chair Yarbrough led all in attendance in the Pledge of Allegiance.

**Establish a Quorum:** Chair Yarbrough stated that a quorum was present. Authority Members Brown, Barrett, and Wren were absent.

**Guests:** Monica Tchantz, Coordinator for Team Hungry.

**Presentations:** No presentations.

**Review/Approval of Minutes:** Authority Member Good moved to approve the November 13<sup>th</sup>, 2023, minutes. Authority Member Woods seconded the motion. The motion passed 4-0-3 with Authority Members Brown, Barrett and Wren absent.

**New Business:**

- 1. Discussion of Fundraising** - Chair Yarbrough briefed the members on the opportunity to raise funds for the DDA through selling specialty nuts from South Georgia Pecan Company. Authority Members agreed that the DDA can set up a booth anywhere in Sharpsburg from now until the Christmas Market for fundraising.

Chair Yarbrough discussed having a 10ftx5ft banner for the DDA booth. It would have the DDA seal on it and provide a marker for the DDA. Authority Member Woods moved to approve the budget for the banner to not exceed \$200.00. Authority Member Harris seconded the motion. The motion passed 4-0-3 with Authority Members Brown, Barrett and Wren absent.

**Old Business:**

- 1. Discussion of Town Tagline** – Tabled to DDA Meeting January 2024.
- 2. Discussion of DDA Official Seal** - The vote for the seal was finalized. Authority Member Harris moved to approve the seal. Authority Member Woods seconded the motion. The motion passed 4-0-3 with Authority Members Brown, Barrett and Wren absent.
- 3. Christmas Market Updates** - The layout for the Christmas Market was discussed to utilize as much space of the provided outdoor amenities and the Community Center. Advertising for the Christmas Market will be sent out in the following weeks to provide exposure for the event.
- 4. Correction Amendment for 9.11.23 Meeting Minutes** – No vote or action taken.

**Public Comments:** No public comments.

**Polling of Council:** Authority Member Harris briefed the members on the delivery and installation of the Christmas Tree. The tree will be assembled and placed on the concrete in the grassy area by the gazebo.

**Administrator's Report:** No report to provide.

**Chair's Updates:** Chair Yarbrough moved to amend the agenda for the December 4<sup>th</sup>, 2023 meeting, with the removal of the New Business: (1) Decision on DDA Official Seal, (2) Christmas Market Update, and (3) Discussion of Town Tagline, and the addition of (1) Discussion of Fundraising: South Georgia Pecan Company as the sole New Business. Authority Member Harris seconded the motion. The motion passed 4-0-3 with Authority Members Brown, Barrett and Wren absent.

Chair Yarbrough briefed the members of the Financial Report starting in January 2024.

**Executive Session:** No executive session.

**Adjournment:** Authority Member Good moved to adjourn December 4<sup>th</sup>, 2023 meeting at 9:57am. Authority Member Harris seconded the motion. The motion passed 4-0-3 with Authority Members Brown, Barrett and Wren absent.

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April Jones, Recording Secretary